

Cadent Foundation 2020 Terms and Conditions



General

The following terms and conditions apply to the Cadent Foundation 2020 in the United Kingdom. The Cadent Foundation is a Donor Advised Fund (DAF) which is administered by Charities Trust (registered office Suite 22, Century Building, Tower Street, Liverpool, L3 4BJ, charity registration number 327489 company number 2142757). Charities Trust in administering the Foundation are responsible under their charitable governance structure for the funds it holds on behalf of the Cadent Foundation, and for distributing said funds to charities and other good causes applying for grants under this scheme. For the purposes of these terms and conditions any reference to the Cadent Foundation is in effect a reference to Charities Trust.

Submission of an application to the Cadent Foundation is acceptance of these terms and conditions. Therefore, please read these carefully.

Cadent Foundation accepts no responsibility for any damage, loss, liabilities, injury or disappointment incurred or suffered by you as a result of submitting a grant application or accepting the grant. Cadent Foundation further disclaims liability for any damage to your or any other person's computer and/or IT systems relating to or resulting from participation in or downloading any materials in connection with the grant. Cadent Foundation shall not be liable for any failure to comply with its obligations where the failure is caused by something outside its reasonable control.

All grant recipients are subject to due diligence as set out in the 'Due Diligence' section below.

The Cadent Foundation may amend these Cadent Foundation 2020 Terms and Conditions from time to time. Subject to any legal requirements to provide additional notice, changes to these Terms and Conditions will be communicated through Cadent Foundation website.

These terms and conditions shall be subject to the Laws of England and Wales and entrants to the Foundation submit to the jurisdiction of the English courts.

Due Diligence (DD)

Due diligence is carried out by Charities Trust, the administrator of the Cadent Foundation, below is a list of all or some checks that your organisation will be subject to:

- For registered charities – basic DD which includes confirming charitable status and getting bank details with hard copy evidence of bank documentation.



- For non-registered good causes donation value less than £10k – level 1 DD which in addition to getting bank details requires confirmation of charitable purpose
- For non-registered good causes donation value greater than £10k – level 2 (enhanced) DD which in addition to all of the above requires copies of annual accounts, detail of the purpose to which funds will be used, copy of the governing documents etc.
- All registered charities on the Charities Trust database are subject to continuous sanctions screening against UK, EU, UN and US sanctions lists
- For donations over £10k to registered charities, the charities may be subject to politically exposed persons/adverse media (PEPs/AM) screening. This will be done on their Trustees/Senior executives
- Given that some of the Cadent Foundation partnership grants will go to profit making organisations Charities Trust will apply the same DD principles as outlined above.



Upon these terms and conditions, the Cadent Foundation shall give donations to eligible charities, community interest companies (CIC), community groups or registered profit organisations in the case of partnership grants.

For the purpose of these terms, an eligible charity, registered organisation and community group is one that:

- 1) Has been in operation for over 2 years
- 2) Is a not for profit organisation
- 3) Has satisfied the due diligence process requirements of the Foundation
- 4) Does not discriminate unlawfully in anyway as determined by the Foundation
- 5) Does not support a political party or affiliated group in anyway
- 6) Is not involved in the areas of exclusions outlined in the 'Guidelines and Exclusions'

The Cadent Foundation aims to provide the outcome of the grant application to submitters within 12 weeks of the application submission. This will be done by Charities Trust (charity registration number 327489).

Grant Funding Rounds:

The Cadent Foundation grant application process will be administered on a funding round process, whereby it will allow grant applications and submissions during specified dates.

The Cadent Foundation has the right to close the funding rounds earlier than the date specified and applications cannot be submitted after that time. It also has the right to extend the period of when it wishes to accept grant applications and submissions.

Entries received after the closing date will not be processed. Please be aware that your entry cannot be changed once submitted, please check your application entry carefully before submitting. The Cadent Foundation accepts no responsibility for entries that are lost, delayed, misdirected or incomplete or cannot be delivered or entered for any technical or other reason. Proof of delivery of the entry is not proof of receipt.

The Cadent Foundation will not be liable for any expenditure incurred by an organisation or individual whilst making an application.



Grant Recipients

Should your charity, CIC or community be successful in their application, The Cadent Foundation, through Charities Trust, may ask for evidence of project activities within reasonable time of the grant being received.

This may include:

- 1) Completion of a Post Impact Review form
- 2) Photographic evidence of project completion or during its operation
- 3) Visits by Cadent Foundation or Charities Trust upon completion of the project

Post Impact Review

The chosen grant recipients will receive the grant funding through BACS payment from Charities Trust within six weeks of notification, if they have complied with these terms and conditions.

Grant recipients may be asked to complete a post impact review to record the impact of the grant and project which the application was submitted for. This should be completed on the earliest date of completion of the project or a date requested by the Cadent Foundation through Charities Trust. Charities Trust will send a post impact review form shortly after the grant amount has been paid to the successful applicant.

If successful grant recipients do not complete the post impact review that has been requested, Charities Trust reserves the right to reclaim from the organisation an amount equivalent to the grant given.

